



## Education and Training

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Ohio University Athens, Ohio April, 2007

### Bachelor of Specialized Studies

- Completing degree while working full time.
- Combined classes from Computer Science, Finance and Management.
- Eight classes (33 hours) left for completion of degree.

Ohio University Athens, Ohio April, 2001

### Web Site Design Specialist

- Earned 7.2 Continuing Education Units.
- Improved design and web scripting skills to further job performance.

Ohio University Athens, Ohio November, 1998

### Associate in Science degree

- Focused on classes in Computer Science.
- Earned degree while employed full time.

## Computer Skills

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### Operating Systems:

Linux Unix Apple OS 8.5 through OSX  
MS-DOS through Windows XP SP2 (including server versions)

### Software:

MS Office Suite WebTrends FTP  
Eudora Adobe Creative Suite Symantec Ghost  
RSync Mulberry Macromedia Dreamweaver  
McAfee AntiVirus SSH QuickTime

### Languages:

Assembler Basic Pascal  
C++ SQL PHP  
ASP PERL HTML  
DHTML JavaScript

## Other Experience

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Ohio University Athens, Ohio August, 1996 – September, 1999

### Custodian

- Supervised other staff as necessary.
- Recognized for superior customer service.
- Received recognition in local paper for attention to detail.
- Initiated interaction between students and staff to ensure correct preparation for special events.

The Kroger Co.

Athens, Ohio

August, 1989 – October, 1996

**Cashier**

- Performed inventory control.
- Assisted in employee training.
- Supervised other employees.
- Reached top rate of pay for my classification.
- Recognized multiple times for outstanding customer service.
- Interacted with customers to ensure complete customer satisfaction.

**References**

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Available upon request