

Denise R. Grant

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OBJECTIVE To obtain a position in Health Administration or similar field in which I am able to use skills that I have acquired, as well as to build upon.

EDUCATION **Ohio University**, Athens, Ohio September 2003 – Present
Bachelor of Science in Health
Major: Health Services Administration
• GPA: 3.17/4.00

WORK EXPERIENCE **Cincinnati VA Medical Center**, Cincinnati, Ohio June 2006- September 2006
Patient Business Services Intern

- Provided customer service to the veterans.
- Completed projects for the VA's Cancellation Center
- Completed any assignment/task that was required of me as well as other clerical duties.
- Coordinated luncheons for various staff members.

Drake Rehabilitation Center, Cincinnati, Ohio June 2005– Dec. 2005
Business Development Intern

- Co-Coordinated major projects for Drake such as the Black Family Reunion, the Avondale Health Fair, and various seminars for MD's, nurses, etc.
- Headed and attended team meetings.
- Completed any assignment/task that was required of me.
- Completed such forms as ROI's and other financial forms for the various events I coordinated.

Department of Health Education and Wellness, Athens, Ohio March 2004 - Present
Peer Health Educator

- Educate Ohio University on issues related to Sexually Transmitted Infections, Sexual Assault, Alcohol, Drugs, Body Image, and others.
- Develop peer health education and intervention programs.
- Acted as a peer counselor/support for the students of Ohio University.

VOLUNTEER WORK **The Lindley Inn**, Athens, Ohio January 2005 –Dec. 2005
Volunteer

The Hospice of Cincinnati December 2005
Volunteer

STUDENT ACTIVITIES **Black Student Business Caucus** March 2004 – June 2006
VP of Internal Affairs, Member June 2006- Present

Ohio University Recruiting Society April 2004 - Present
Member

POWER

March 2004-Present

Peer Health Educator

Future Health Care Administrators

September 2005 - Present

Member

Student Activities Commission

April 2005 – June 2006

SAC/FAC Member

The Community

December 2003 - Present

Member

COMPUTER SKILLS

- Microsoft Office, Access, Excel, PowerPoint, Outlook
- Internet helmsmanship (literacy)

CERTIFICATION

- American Red Cross FIT certified
- American Red Cross Standard First Aid certified
- American Red Cross Adult AED certified
- American Medical Association CPR certified
- American Red Cross CPR/AED for the Professional Rescuer

HONORS & AWARDS

- Pepsi Leadership Scholarship
 - OU Bobcat Award
 - College Adjustment Program Scholarship
 - Archbishop-Diocese Scholarship
 - King-Chavez-Parks Scholarship
 - Senatorial Citation from the Ohio State Senate's Office
 - Bacchus and Gamma National Peer Health Certification
 - Dean's List
- May 2005-June 2006
 May 2005- Current
 January 2004- Current
 September 2003- Current
 September 2003- Current
 May 2004
 May 2004
 Winter, Spring, Fall 2004, Fall 2005,
 Winter & Spring 2006